

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on April 5, 2017.

The meeting was called to order at 9:00 a.m. by Chairman Michael Duggan.

Commissioners present: Timothy Haskin and Richard Haynak.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director; Al Leonard, Engineer-Tech. and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: Jim Anderson, CPA.

The minutes of the March 1, 2017 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Haynak and approved unanimously, it was moved to approve payments for: Payroll, FICA PE 3/16 & 3/30 (#52297 void, 52298-52318), HRA, MERS and AP checks (#69954-70049) totaling \$426,426.05.

2018 Peterbilt Tandem Truck Award (awarded via email) was discussed.

At 9:05 a.m., James M. Anderson, CPA, presented the audited financial report for fiscal year 2016.

On a motion by Commissioner Duggan, seconded by Commissioner Haskin and carried unanimously it was moved to accept the 2016 audit report.

On a motion by Commissioner Duggan, seconded by Haynak and carried unanimously it was moved to approve the ACT51 Mileage Certification Maps and Forms for 2016. A copy of the resolution may be found following the minutes.

On a motion by Commissioner Haskin, seconded by Commissioner Duggan and carried unanimously, it was moved to approve the contract with Michigan Department of Transportation for Job No. 127669A; Control Section STL 18555; Project STP 1718(002) Contract No. 17-5047; Chip seal work along several federal-aid routes county wide; and all together with necessary related work. A copy of the resolution may be found following these minutes.

Gravel bids opened on March 29, 2017 were reviewed by the Board. On a motion by Commissioner Duggan, seconded by Commissioner Haskin and approved unanimously, it was moved to award the bids in the best interest of the Road Commission. A copy of the bids may be found following these minutes.

Over the Road Tractor bids opened on March 24, 2017 were reviewed by the Board. On a motion by Commissioner Duggan, seconded by Commissioner Haskin and approved unanimously, it was moved to award the bids in the best interest of the Road Commission. A copy of the bids may be found following these minutes.

It was a consensus of the Board to have a fair booth at the 2017 Clare County Fair.

Pinora Park Subdivision in Lincoln Township was discussed.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Al Leonard, Engineer-Tech., gave an updated engineering department report.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

There being no further business to come before the Board, the meeting was adjourned at 10:45 a.m.