

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on March 19, 2014.

The meeting was called to order at 9:00 a.m. by Chairman Richard Haynak.

Commissioners present: Eddy Garver and Michael Duggan.

Commissioners absent: None.

Staff present: Ronald Bushong, Manager; Kimberly Kimmel, Finance Director/Board Secretary; John Krchmar, Road Maintenance Supervisor; Dave Sunday, Road Maintenance Foreman; Steve Graves, Shop Foreman; Suzette Michalski, Administrative Asst/Payroll Clerk; Al Leonard, Engineer-Tech and Jeff Lloyd, Stock Clerk.

Pledge of Allegiance.

Guest present: Richard Wells, Freeman Township Trustee; Arden Shell; Dennis Gargin, Frost Township Resident; Daniel Couture, Frost Township; Ron Cooper, Frost Township; Bill and Beverly Blackledge, Frost Township Residents.

The minutes of the February 19, 2014 regular Board meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Garver, seconded by Commissioner Duggan and approved unanimously, it was moved to approve payments for: payroll ending 03/02/14 and 03/16/14 (#50480-50534), FICA, HRA, MERS, AP checks (#66316-66405) totaling \$272,209.13.

Frost Township Residents (including: Dennis Gargin, Daniel Couture, Ron Cooper and Bill and Beverly Blackledge) discussed frost law load restrictions on county roads; concerns regarding logging on township roads and various permit questions.

The Board and Manager Bushong discussed revisiting frost law load restrictions on county roads, in depth, at a later date.

Arden Shell, inquired on 2014 construction projects and any future gravel needs.

Manager, Ron Bushong, updated the Board on the following: SB608 and the \$100 million for Special Winter Road Maintenance that will be distributed through the current ACT51 formula and \$115 million for Priority Road Investment Program; Local Task Force (LTF) meeting has been scheduled for Friday, March 28<sup>th</sup> at 10 a.m.; truck refurbishing procedure and costs discussed.

Commissioner Duggan proposed the following resolution and moved for its' adoption.

**WHEREAS**, Act 51, PA of 1951, as amended, provides that the State Highway Commission shall, jointly with the Board of County Road Commissioners, ascertain and fix the total mileage of County Primary roads and the total mileage of County Local roads in each county of the State which have been taken over as County Primary and County Local and are open and in actual use for public travel between May and October each year, and

**WHEREAS**, in complying with the provisions of said Act, the State Highway Commission has requested this Board to certify the mileage and locations of such roads required by said Act to be fixed and ascertained;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of County Road Commissioners of the County of Clare, Michigan, does hereby certify that all of the roads on which lengths have been entered along the road bands of the attached township and enlarged maps, No. 1 and 1-1 thru 1-8; 2 and 2-1 thru 2-9; 3 and 3-1 thru 3-9; 4; 5 and 5-1 thru 5-7; 6 and 6-1 thru 6-7; 7 and 7-1 thru 7-2; 8; 9 and 9-1 thru 9-2; 10 and 10-1 thru 10-2; 11 and 11-1 thru 11-18; 12 and 12-1 thru 12-4; 13 and 13-1 thru 13-2; 14 and 14-1 thru 14-4; 15 and 15-1 thru 15-5; 16 and 16 -1 thru 16-7; and the totals shown on accompanying mileage sheets are under the jurisdiction of the Clare County Road Commission and normally open to vehicular traffic between May thru October.

Resolution seconded by Commissioner Garver and carried unanimously.

Commissioner Duggan proposed the following resolution and moved for its' adoption.

**WHEREAS**, the Clare County Road Commission is required by Public Act 1951 as amended, to submit an annual report to the Michigan Department of Transportation; and

**WHEREAS**, the annual report covers the period of January 1 through December 31 and must show mileage certified as of December 31, 2013; and,

**WHEREAS**, the new Adjusted Census Urban Boundaries (AUCB's) based on the 2010 census were approved by the Federal Highway Administration on October 31, 2013 and became effective as of that date; and,

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, Clare County Road Commission staff have made the necessary changes to the associated maps to reflect the new urban boundaries and have compiled the affected roadway maps and have listed them on Forms 2008E and 2008D of the annual report. This report submitted is subject to review by the Michigan Department of Transportation and correction by the Clare County Road Commission before final approval by the Michigan Department of Transportation.

**NOW, BE IT FURTHER RESOLVED**, by us the Board of County Road Commissioners of the County of Clare, Michigan that the changes made in the annual report and recorded on Forms 2008E and 2008D are acceptable for the changes affected by the ACUB.

Resolution seconded by Commissioner Garver and carried unanimously.

On a motion by Commission Duggan, seconded by Commissioner Garver and carried unanimously, it was moved to transfer jurisdiction of Colonville Road; .75 miles, from Clare Avenue to the current city border; to the City of Clare. A copy of the resolution may be found immediately following the minutes.

On a motion by Commission Duggan, seconded by Commissioner Garver and carried unanimously, it was moved to accept an Intergovernmental Agreement with the City of Clare for Colonville Road; .25 miles, city border to Eberhart Avenue. A copy of the agreement may be found immediately following the minutes.

Permit 08-14 for DTE to work in the road right-of-way was examined and signed by all members of the Board.

A request has been presented to the Board, from Manager Bushong, on behalf of the Clare County Historical Society (CCHS) requesting a road name change for Mostetler Road. At this time the Board and Manager have agreed not to grant the request. Manager Bushong will contact the CCHS.

Manager Bushong updated the Board on the Union's letter requesting the 4-10 hour work schedule begin on April 7, 2014. Manager Bushong recommended the summer schedule begin on Monday, April 28, 2014, weather permitting. The work schedule will change back to 5-8 hour days on Monday, September 29, 2014. The Board was in agreement with Manager Bushong.

Manager Bushong informed the Board that our auditor, Jim Anderson, will be presenting our annual audit report on April 2, 2014, at 9:15 a.m.

Work Rules were briefly discussed. A Purge Clause was discussed and will be discussed in further detail at the next administrative staff meeting. Manager Bushong will consult with our attorney for recommended language and present to the Board.

John Krchmar, Road Maintenance Supervisor, gave an updated road maintenance report and requested approval from the Board for he and Dave Sunday to attend the following meetings: local Fire Chief/Dept., Emergency Management, MTA meetings.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Al Leonard, Engineer-Tech, gave an updated engineering department report.

There being no further business to come before the Board, the meeting was adjourned at 10:33 a.m.

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Kimberly Kimmel, Board Secretary

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Richard F. Haynak, Chair