

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on January 4, 2013

The meeting was called to order at 9:00 a.m. by Chairman Michael Duggan with Commissioners Richard Haynak and Eddy Garver in attendance. Staff present was Ron Bushong, Manager; Kim Kimmel, Finance Director and John Krchmar, Road Maintenance Supervisor.

Pledge of Allegiance

Guest present was Jack Kleinhardt, Traffic Safety Supervisor.

The minutes of the December 19, 2012 regular Board meeting were read and approved as read.

The fund balance report was presented and discussed and bills were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously, it was moved to approve for payment payroll ending 12/2312 (checks 49602-49628), check for FICA, December MERS and AP checks 65058 thru 65089 totaling \$121,177.37.

This being the first meeting of the calendar year of 2013, officers for the ensuing year were appointed: on a motion by Commissioner Duggan, seconded by Commissioner Haynak, and carried unanimously, it was moved to appoint Commissioner Richard Haynak as Chair and Commissioner Eddy Garver as Vice-Chair. On a motion by Commissioner Duggan, seconded by Commissioner Garver, and carried unanimously, it was moved to appoint Ronald Bushong as Manager; Henry Diemer (Wilcox Professional Services) as County Highway Engineer; Kimberly Kimmel as Finance Director; and Kathy Duynslager as Board Secretary. These appointments are for the upcoming calendar year.

Establishing regular meeting dates to comply with the Open Meetings Act No. 267, P A 1976 was discussed. On a motion by Commissioner Haynak, seconded by Commissioner Garver and carried unanimously, it was moved to hold regular meetings on the first and third Wednesdays of each month starting at 9:00 a.m. unless posted in accordance with Act 267. The Secretary was instructed to post a notice of regular meeting dates in the office lobby.

On a motion by Commissioner Duggan, seconded by Commissioner Garver and carried unanimously it was moved to appoint Manager Ronald Bushong as MDOT Contract Administrator and to authorize said person to sign state report.

County Board Commissioner, Jack Kleinhardt, informed the Board that the County is going to one meeting a month which will be held on the third Wednesday. They will be doing a 3-month trial period.

Manager Ron Bushong informed the Board, he is working at revising the weighmaster contract with the Clare County Sheriff Department.

Permits 01-13 for Charter Communications to work in the road right-of-way of Clare County roads was examined and signed by all members of the Board.

The county auditors will be here January 14-15, 2013.

There being no further business to come before the Board, the meeting was adjourned at 9:48 a.m.

Kathy Duynslager, Board Secretary

Richard F. Haynak, Chair