

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on August 15, 2012.

The meeting was called to order at 9:00 a.m. by Chairman Michael Duggan with Commissioners Richard Haynak and Eddy Garver in attendance. Staff present was Ron Bushong, Manager; and Kim Kimmel, Finance Director.

Pledge of Allegiance

Guests present were Richard Wells, Freeman Township Trustee and Jane Walters, Franklin Township resident.

The minutes of the August 1, 2012 regular Board meeting were read and approved as read.

The fund balance report was presented and discussed and bills were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously, it was moved to approve for payment payroll ending 08/05/12 (checks 49263-49289), check for FICA, July MERS and AP checks 64652 thru 64694 totaling \$144,387.92.

Jane Walters, Franklin Township resident, addressed the Board regarding a grading issue on Claroskee Road and Athey Avenue.

The County Road Association Self-Insurance Fund meeting will be held on September 5, 2012 in conjunction with the Northern Michigan Association of Road Commissions Annual Conference. On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously, it was moved to appoint Manager Ronald Bushong as voting delegate and Eddy Garver as alternate voting delegate to represent the Commission at this meeting.

Vacationland Council meeting will be held August 23, 2012 in Oscoda, Michigan. Commissioner Garver will be attending.

The MERS 66th annual meeting will be held October 3-5, 2012 at the Amway Grand Plaza in Grand Rapids, Michigan. On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously, it was moved to appoint Kathy Duynslager as voting officer delegate and Kimberly Kimmel as officer alternate delegate to represent the Board at this annual meeting. The hourly employees, voting by secret ballot, have delegated Nathan Hulliberger as voting employee delegate and David Sunday as employee alternate delegate.

Manager Ron Bushong discussed the continuation of working 4-10's. It was the consensus of the Board to allow 4-10's until October 1, 2012. Secretary will post notice in the road commission employees lunch room.

On a motion by Commissioner Duggan, seconded by Commissioner Garver and carried unanimously it was moved to purchase sweatshirts and hats for all full time employees with money available from the CRASIF safety refund.

A "Thank You" letter was received from the Clare County Fair Board for the road commission work during fair week.

Permits from Consumers Energy to work in the road right-of-way of Clare County roads were examined. After discussion it was the consensus of the Board to deny the permits for open cutting a blacktop road and have Manager Ron Bushong discuss the issue with Consumers Energy.

The following road construction agreements were approved and signed by all members of the Board.

<u>Project No.</u>	<u>Road Name and Project Description</u>
608206	Hamilton Twp., Cranberry Lk. Rd. from Rodgers Ave. to W. Hamilton Twp. line. Furnish and deliver gravel
608207	Hamilton Twp., Townline Lk. Rd. from Hoover Ave. E. to dead-end Clearing & Grubbing

Commissioner Garver discussed sign replacement in Clare County.

There being no further business to come before the Board, the meeting was adjourned at 9:49 a.m.

Kathy Duynslager, Board Secretary

Michael S. Duggan, Chair