

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on August 17, 2011

The meeting was called to order at 9:00 a.m. by Chairman Michael Duggan with Commissioners Richard Haynak and Eddy Garver in attendance. Staff present was Manager Ron Bushong ; Road Maintenance Supervisor John Krchmar; and Finance Director, Kimberly Kimmel.

Pledge of Allegiance

The minutes of the August 3, 2011 Board meeting were read and approved.

The fund balance report was presented and discussed and bills were reviewed. On a motion by Commissioner Haynak , seconded by Commissioner Duggan and carried unanimously, it was moved to approve for payment payroll ending 08-07/2011(checks 48486-48514 & 1932-1947), check for FICA, STD FICA, July MERS and AP checks 63492 thru 63548 totaling \$181,599.25

Manager Ron Bushong gave an update on construction projects.

4-10 hour days were discussed. It was decided unanimously to return to our regularly scheduled 8 hour workdays on September 19, 2011.

Clare County Road Commission employee Lee Schunk has requested in writing a 30-day leave of absence. Mr. Schunk was not present at the meeting. After discussion a motion was made by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously to deny the requested leave of absence.

The County Road Association Self-Insurance Fund meeting will be held on September 7, 2011 in conjunction with the Northern Michigan Association of Road Commissions Annual Conference. On a motion by Commissioner Duggan, seconded by Commissioner Haynak carried unanimously, it was moved to appoint Ron Bushong as voting delegate and Eddy Garver as alternate voting delegate to represent the Commission at this meeting.

The MERS 65th annual meeting will be held September 27-29, 2011 at the Grand Traverse Resort in Traverse City, Michigan. On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously, it was moved to appoint Kathy Duynslager as voting officer delegate and Kimberly

Kimmel as officer alternate delegate to represent the Board at this annual meeting. The hourly employees, voting by secret ballot, have delegated Richard

Rodgers as voting employee delegate and Nathan Hulliberger as employee alternate delegate.

Eliminating the service shop windows was discussed. Shop Foreman, Steve Graves wants to block the windows with cement blocks. Manager Bushong explained that insulated Styrofoam panels could be a cost effective option and they would be removable. The Board instructed Manager Bushong to proceed with blocking the windows with framed styrofoam panels.

Permits 44-11& 45-11 for AT & T/Bodrie Trenching; 46-11 for Katherine Mascot and 47-11 for Packard Farms to work in the road right-of-way of Clare County roads were examined and signed by all members of the Board.

The following road construction agreement was approved and signed by all members of the Board.

<u>Project No.</u>	<u>Road Name and Project Description</u>
609100	Browns Rd; Rodgers Ave. approx ½ m. west HMA overlay, Arthur Township

Commissioner Duggan discussed our boiler efficiency and the possibility of installing a wood stove.

A “Thank You” was received from the Clare County Fair Board for the road commission work during fair week.

There being no further business to come before the Board, the meeting was adjourned at 10:12 a.m.

Kathy Duynslager, Board Secretary

Michael S. Duggan, Chair