

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on June 4, 2014.

The meeting was called to order at 9:00 a.m. by Chairman Richard Haynak.

Commissioners present: Eddy Garver and Michael Duggan.

Commissioners absent: None.

Staff present: Ronald Bushong, Manager; Steve Graves, Shop Foreman; Kimberly Kimmel, Finance Director/Board Secretary; John Krchmar, Road Maintenance Supervisor; Suzette Michalski, Administrative Asst/Payroll Clerk; and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: Jeri Bushong and David McAndrew.

The minutes of the May 21, 2014 regular Board meeting and June 2, 2014 workshop were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Haynak, seconded by Commissioner Garver and approved unanimously, it was moved to approve payments for: payroll ending 05/25/14 (#50642-50665), FICA, HRA, MERS and AP checks (#66606-66642) totaling \$123,086.09.

Manager Bushong updated the Board on the following: Springfield Roofing will be proceeding with the roof retainers over various areas of the garage; tandem blade truck bids will be open on 6/18; replacing the lagoon with an underground tank system is still underway; bids for fuel may be taken in the future; and the MDOT FY12 audit was discussed. MDOT is expected to reimburse CCRC \$8,558 upon final approval of the FY12 audit.

Commissioner Duggan proposed the following resolution and moved for its' adoption.

We, the Board of County Road Commissioners of Clare County, do hereby request reimbursement in the amount of \$10,000.00 (not to exceed \$10,000.00) for payments made during the period of July 1, 2013 through June 30, 2014 to licensed professional engineers employed or retained by this Commission, in accordance with the following:

Sec 12(2) of Act 51, as amended.

Each county road commission shall be reimbursed in an amount to \$10,000.00 per year for the sum paid to a licensed professional engineer employed or retained by the county road commission in the previous year. The sum shall be returned to each county road commission certified by the state transportation department as complying with this subsection regarding the employment of an engineer."

We further state that if we do not have a licensed professional engineer in our employ, copies of billings are enclosed with the completed form to justify the payment.

Resolution seconded by Commissioner Garver and carried unanimously.

Manager Bushong discussed the following: CRAM Highway Conference is February 17 – 19, 2014; Qualification Based Selection Committee (QBS) awarded the 2014 Biennial bridge inspection bid award to OHM.

The Board discussed the inspections of all county bridges.

Permit 24-14 for AT&T to work in the road right-of-way was examined and signed by all members of the Board.

John Krchmar, Road Maintenance Supervisor, gave an update road maintenance report.

Dave Sunday, Road Maintenance Foreman, gave an update road maintenance report.

The Organization Chart/management structure was discussed.

A brief recess was taken from 9:45 a.m. to 9:53 a.m.

The board meeting reconvened at 9:53 a.m.

On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously, it was moved to go into closed session under section 8(a) of the Open Meetings Act at 9:57 a.m.

On a motion by Commissioner Duggan, seconded by Commissioner Garver and carried unanimously it was moved to come out of closed session at 10:35 a.m.

Manager Bushong offered his resignation to the Board effective July 31, 2014 with the following requests also through July 31, 2014: accumulated (unused) vacation, sick and floating holiday time; 50% reimbursement for non-participation of insurance; six month severance pay; and the Road Commission to purchase five years service credit/MERS time.

On a motion by Commissioner Haynak, seconded by Commissioner Duggan and approved unanimously, it was moved to accept Manager Ron Bushong's resignation, effective July 31, 2014, and all requests (as noted above).

Dave Dreyer, Attorney, discussed the county roadside park. Attorney Dreyer presented options available to the Road Commission/Board regarding transferring ownership to the Clare County Historical Society. Attorney Dreyer will draft a deed and present to the Board.

There being no further business to come before the Board, the meeting was adjourned at 10:52 a.m.

Kimberly Kimmel, Board Secretary

Richard F. Haynak, Chair