

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on March 23, 2016.

The meeting was called to order at 9:00 a.m. by Chairman Julie Lightfoot.

Commissioners present: Michael Duggan and Richard Haynak.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director/Board Secretary; Jack Kleinhardt, Accident Investigator; Al Leonard, Engineer-Tech; Aric McNeilly, Road Maintenance Foreman and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: Dan Johnston, Sheridan Township resident, Nate Hulliberger, CCRC Union President.

The minutes of the March 9, 2016 regular and closed meeting were read and approved as read.

Additions to agenda: Misc. #1. STP Urban funding program Update, #2. Gravel Schedule, #3. Union President, Nate Hulliberger, thank you.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Lightfoot and approved unanimously, it was moved to approve payments for: Payroll ending 3/14/16 (#51819-51839), FICA, HRA and AP checks (#68768-68809) totaling \$207,963.15.

Commissioner Duggan proposed the following resolution and moved for its' adoption.

WHEREAS, the Board of County Road Commissioners of Clare County (hereinafter referred to as "Employer") and AFSCME Local #1855 (herein referred to as "Union:"), are parties to a Collective Bargaining Agreement which expires on August 31, 2016;

WHEREAS, the parties have engaged in collective bargaining negotiations for a successor contract;

WHEREAS, a tentative agreement has been reached in bargaining and previously ratified by the Union;

NOW THEREFORE, be it resolved that the Board of County Road Commissioners of Clare County does hereby ratify the tentative agreement and enter into a new Collective Bargaining Agreement to commence September 1, 2016, with an expiration date of August 31, 2019.

Resolution seconded by Commissioner Lightfoot and carried unanimously.

Mechanic position discussed. Agreement signed between Board and AFSME Local #1855. Both parties hereby approve to allow Mechanic (Brian Standen) to sign and accept any future Job Postings that become available until May 15, 2016. All parties hereby agree the twenty day trial period shall be waived since said employee is already qualified to operate maintenance equipment. This agreement shall not be considered as setting precedence for any future Job Postings.

Commissioner Haynak proposed the following resolution and moved for its' adoption.

WHEREAS, Act 51, PA of 1951, as amended, provides that the State Highway Commission shall, jointly with the Board of County Road Commissioners, ascertain and fix the total mileage of County Primary roads and the total mileage of County Local roads in each county of the State which have been taken over as County Primary and County Local and are open and in actual use for public travel between May and October each year, and

WHEREAS, in complying with the provisions of said Act, the State Highway Commission has requested this Board to certify the mileage and locations of such roads required by said Act to be fixed and ascertained;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of the County of Clare, Michigan, does hereby certify that all of the roads on which lengths have been entered along the road bands of the township and enlarged maps and the totals shown on accompanying mileage sheets are under the jurisdiction of the Clare County Road Commission and normally open to vehicular traffic between May thru October.

Resolution seconded by Commissioner Lightfoot and carried unanimously.

Commissioner Duggan proposed the following resolution and moved for its' adoption.

WHEREAS, the Clare County Road Commission is required by Public Act 1951 as amended, to submit an annual report to the Michigan Department of Transportation; and

WHEREAS, the annual report covers the period of January 1 through December 31 and must show mileage certified as of December 31, 2015; and,

WHEREAS, the new Adjusted Census Urban Boundaries (AUCB's) based on the 2010 census were approved by the Federal Highway Administration on October 31, 2015 and became effective as of that date; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED, Clare County Road Commission staff has made the necessary changes, if any, to the associated maps to reflect the urban boundaries and have compiled the affected roadway maps and have listed them on Forms 2008E and 2008D of the annual report. This report submitted is subject to review by the Michigan Department of Transportation and correction by the Clare County Road Commission before final approval by the Michigan Department of Transportation.

NOW, BE IT FURTHER RESOLVED, by us the Board of County Road Commissioners of the County of Clare, Michigan that the changes made in the annual report and recorded on Forms 2008E and 2008D are acceptable for the changes affected by the ACUB.

Resolution seconded by Commissioner Lightfoot and carried unanimously.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

Jack Kleinhardt, Accident Investigator, gave an updated department report.

Al Leonard, Engineer-Tech, gave an updated engineering department report.

Aric McNeilly, Road Maintenance Foreman, gave an updated road maintenance report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Nate Hulliberger, Union President, thanked management and the Board for the ratified contract.

Administrative wages discussed. On a motion by Commissioner Duggan, seconded by Commissioner Lightfoot and approved unanimously, it was moved to approve the following wage rates, effective March 28, 2016: Steve Graves, Shop Supervisor - \$22.94; Deepak Gupta, Engineer-Manager - \$39.24; Kimberly Kimmel, Finance Director/Board Secretary - \$25.25; Al Leonard, Engineer- Tech - \$26.70; Jeff Lloyd, Stock Clerk - \$23.44; Aric McNeilly, Road Maintenance Foreman - \$23.69; Dave Sunday, Road Maintenance Foreman - \$24.69.

There being no further business to come before the Board, the meeting was adjourned at 10:20 a.m.