

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on June 3, 2015.

The meeting was called to order at 9:00 a.m. by Chairman Julie Lightfoot.

Commissioners present: Michael Duggan and Richard Haynak.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director/Board Secretary; Al Leonard, Engineer-Tech; Aric McNeilly, Road Maintenance Foreman; Suzette Michalski, Administrative Asst. and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: Surrey Township Residents; and Mark Irwin, Garfield Township Trustee.

The minutes of the May 6, 2015 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Haynak and approved unanimously, it was moved to approve payments for: payroll ending 5/14/15 and 5/28/15 (#51277-51326), FICA, HRA, MERS and AP checks (#67779-67867) totaling \$418,725.08.

Discussed concerns regarding Hill Haven sub division, Surrey Township.

On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously, it was moved to approve the contract with Michigan Department of Transportation for Job No. 119892A; Control Section STL 18555; Project STP 1518(001) Contract No. 15-5203; Resurfacing work along Mannsiding Road from Harrison Avenue easterly to approximately 2,545 feet west of Clare Avenue; including, hot mix asphalt overlay, superelevation corrections, shoulder improvements, and pavement marking work; and all together with necessary related work. A copy of the resolution will be found following these minutes.

On a motion by Commissioner Lightfoot, seconded by Commissioner Duggan and carried unanimously, it was moved to approve the contract with Michigan Department of Transportation for Job No. 126197A; Control Section STUL 18424; Project STP 1518(003) Contract No. 15-5249; Pavement overlay along West Ludington Drive/West Surrey Avenue from Highway US-10 easterly to Coolidge Road and which includes joint repairs and shoulder improvement work; together with necessary related work. A copy of the resolution will be found following these minutes.

On a motion by Commissioner Haynak, seconded by Commissioner Duggan and carried unanimously, it was moved to approve the contract with Michigan Department of Transportation for Job No. 126877A; Control Section STL 18400; Project STP 1518(004) Contract No. 15-5272; Chip seal and fog seal along Rodgers Avenue from Highway M-61 to Townline Lake Road; along Rodgers Avenue from Beaverton Road to Browns Road; along Bailey Lake Avenue from Beaverton Road to Mannsiding Road; along Meridith Road from Toohy Trail to Highway M-18 and along Bringold Road from Arthur Road to Township Line; and all together with necessary related work. A copy of the resolution will be found following these minutes.

On a motion by Commissioner Duggan, seconded by Commissioner Lightfoot and carried unanimously, it was moved to adopt the Freedom of Information Act Policy (FOIA). A copy of the policy will be found following these minutes.

Commissioner Duggan proposed the following resolution and moved for its' adoption.

We, the Board of County Road Commissioners of Clare County, do hereby request reimbursement in the amount of \$10,000.00 (not to exceed \$10,000.00) for payments made during the period of July 1, 2014 through June 30, 2015 to licensed professional engineers employed or retained by this Commission, in accordance with the following:

**Sec 12(2) of Act 51, as amended.**

Each county road commission shall be reimbursed in an amount to \$10,000.00 per year for the sum paid to a licensed professional engineer employed or retained by the county road commission in the previous year. The sum shall be returned to each county road commission certified by the state transportation department as complying with this subsection regarding the employment of an engineer."

We further state that if we do not have a licensed professional engineer in our employ, copies of billings are enclosed with the completed form to justify the payment.

Resolution seconded by Commissioner Lightfoot and carried unanimously.

It was the consensus of the Board to vote for Ken Hulka, Muskegon CRC; Mike Larrabee, Delta CRC; and Dale Linton, Montcalm CRC, for CRASIF Board of Trustees. Board Secretary Kimmel will mail the official ballot.

It was the consensus of the Board to vote for Tim O'Rourke, Roscommon CRC for MCRCSIP Board of Trustees. Board Secretary Kimmel will mail the official ballot.

Al Leonard, Engineer-Tech, gave an updated engineering department report.

Aric McNeilly, Road Maintenance Foreman, gave an updated road maintenance report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

There being no further business to come before the Board, the meeting was adjourned at 10:00 a.m.

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Kimberly Kimmel, Board Secretary

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Julie Lightfoot, Chair