

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on August 5, 2015.

The meeting was called to order at 9:02 a.m. by Chairman Julie Lightfoot.

Commissioners present: Michael Duggan and Richard Haynak.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director/Board Secretary; Aric McNeilly, Road Maintenance Foreman and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: Mark Irwin, Garfield Township Trustee.

The minutes of the July 15, 2015 regular meeting were read and approved as read.

Additions to agenda: #2 – Motion for voting delegate and alternate delegate for September 17<sup>th</sup>, NMARC. #3 – Motion to support/oppose (1) Resolution to County Road Association of Michigan on Board Representation by Each Association Council; (2) Resolution to the MCRCSIP Board on Representation by each Association Council; (3) Resolution to the CRASIF Board on Representation by each Association Council; (4) Resolution Pertaining to the Regional Bridge Council(s) and Representation by County Road Association District Council(s).

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Haynak and approved unanimously, it was moved to approve payments for: payroll ending 7/9/15 (correction), 7/23/15, 8/6/15 (#51401-51448), FICA, HRA, MERS and AP checks (#68005-68068) totaling \$400,893.30.

Due to scheduling conflicts, it was a consensus of the Board to reschedule the following Board meetings: September 2<sup>nd</sup> to September 3<sup>rd</sup> and September 16<sup>th</sup> to September 21<sup>st</sup>.

The Northern Michigan Association of Road Commissions Annual Meeting will be held September 15-17, 2015. On a motion by Commissioner Haynak, seconded by Commissioner Duggan and carried unanimously, it was moved to appoint Commissioner Lightfoot as voting delegate and Manager Gupta as alternate.

On a motion by Commissioner Duggan, seconded by Commissioner Lightfoot and carried unanimously, it was moved to support the Resolution to County Road Association of Michigan on Board Representation by each Association Council. A copy of the resolution will be found following these minutes.

On a motion by Commissioner Duggan, seconded by Commissioner Lightfoot and carried unanimously, it was moved to support the Resolution to MCRCSIP on Board Representation by each Association Council. A copy of the resolution will be found following these minutes.

On a motion by Commissioner Duggan, seconded by Commissioner Lightfoot and carried unanimously, it was moved to support the Resolution to CRASIF on Board Representation by each Association Council. A copy of the resolution will be found following these minutes.

On a motion by Commissioner Duggan, seconded by Commissioner Lightfoot and carried unanimously, it was moved to support the Resolution Pertaining to the Regional Bridge Council(s) and Representation by County Road Association District Council(s). A copy of the resolution will be found following these minutes.

Aric McNeilly, Road Maintenance Foreman, gave an updated road maintenance report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

Commissioner Lightfoot and Commissioner Haynak gave a brief report.

There being no further business to come before the Board, the meeting was adjourned at 10:09 a.m.

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Kimberly Kimmel, Board Secretary

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Julie Lightfoot, Chair