

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on March 25, 2015.

The meeting was called to order at 9:00 a.m. by Chairman Julie Lightfoot.

Commissioners present: Michael Duggan.

Commissioners absent: Richard Haynak.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director/Board Secretary; Aric McNeilly, Road Maintenance Foreman and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: none.

The minutes of the March 4, 2015 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Lightfoot and approved unanimously, it was moved to approve payments for: payroll ending 3/19/15 (#51186-51208), FICA, HRA, MERS and AP checks (#67597-67650) totaling \$186,185.05.

Engineer-Manager, Deepak Gupta, updated the Board on weight restrictions for refuse haulers. A copy of the permit will be found following these minutes.

Commissioner Duggan proposed the following resolution and moved for its' adoption.

WHEREAS, Act 51, PA of 1951, as amended, provides that the State Highway Commission shall, jointly with the Board of County Road Commissioners, ascertain and fix the total mileage of County Primary roads and the total mileage of County Local roads in each county of the State which have been taken over as County Primary and County Local and are open and in actual use for public travel between May and October each year, and

WHEREAS, in complying with the provisions of said Act, the State Highway Commission has requested this Board to certify the mileage and locations of such roads required by said Act to be fixed and ascertained;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of the County of Clare, Michigan, does hereby certify that all of the roads on which lengths have been entered along the road bands of the attached township and enlarged maps, No. 1 and 1-1 thru 1-8; 2 and 2-1 thru 2-9; 3 and 3-1 thru 3-9; 4; 5 and 5-1 thru 5-7; 6 and 6-1 thru 6-7; 7 and 7-1 thru 7-2; 8; 9 and 9-1 thru 9-2; 10 and 10-1 thru 10-2; 11 and 11-1 thru 11-18; 12 and 12-1 thru 12-4; 13 and 13-1 thru 13-2; 14 and 14-1 thru 14-4; 15 and 15-1 thru 15-5; 16 and 16 -1 thru 16-7; and the totals shown on accompanying mileage sheets are under the jurisdiction of the Clare County Road Commission and normally open to vehicular traffic between May thru October.

Resolution seconded by Commissioner Lightfoot and carried unanimously.

Commissioner Duggan proposed the following resolution and moved for its' adoption.

WHEREAS, the Clare County Road Commission is required by Public Act 1951 as amended, to submit an annual report to the Michigan Department of Transportation; and

WHEREAS, the annual report covers the period of January 1 through December 31 and must show mileage certified as of December 31, 2014; and,

WHEREAS, the new Adjusted Census Urban Boundaries (AUCB's) based on the 2010 census were approved by the Federal Highway Administration on October 31, 2014 and became effective as of that date; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED, Clare County Road Commission staff have made the necessary changes to the associated maps to reflect the new urban boundaries and have compiled the affected roadway maps and have listed them on Forms 2008E and 2008D of the annual report. This report submitted is subject to review by the Michigan Department of Transportation and correction by the Clare County Road Commission before final approval by the Michigan Department of Transportation.

NOW, BE IT FURTHER RESOLVED, by us the Board of County Road Commissioners of the County of Clare, Michigan that the changes made in the annual report and recorded on Forms 2008E and 2008D are acceptable for the changes affected by the ACUB.

Resolution seconded by Commissioner Lightfoot and carried unanimously.

Aric McNeilly, Sub Road Maintenance Foreman, gave an updated road maintenance report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

Commissioner Duggan gave a brief report.

There being no further business to come before the Board, the meeting was adjourned at 9:41 a.m.

Kimberly Kimmel, Board Secretary

Julie Lightfoot, Chair